

1226 MICHIGAN AVENUE EAST LANSING, MI 48823 517-333-7270 517-331-3018 – FAX 800-471-0255 WYCOFFWELLNESS.COM

A NEW DIRECTION IN HEALTHCARE

To Place a Product Order Online

- Direct your browser to our web address: www.wycoffwellness.com
- Click on "Store" tab
- If you have not previously registered, click "**Register Now**" and enter the requested information. Only the fields that have an asterisk ** are required
- After registering, the system will prompt you to log in. Once you have logged in, click the red "**Online Store**" on the left.
- Navigate to the "Quick Order" form and select the appropriate product(s) or search by name (must use exact name and spelling of the product(s) or click on the alphabet line to search by first letter of the product(s).
- In the space provided, enter the size option and quantity desired of each product, then click "Add to Your Cart" (after you have made your selection you will have the opportunity later to modify your order if needed).
- Enter your credit card and billing information in the appropriate spaces. This site will only accept Mastercard and Visa as payment options. Enter your shipping name and address in the appropriate spaces. Click the "Continue the Order" button.
- You will be presented with an "Order Verification" page; please review it carefully and make any necessary changes by clicking "Change Cart Items." Once verified, click the "Place Final Order" button to place the order
- You will see an "Order Confirmation" page containing the details of your order (this confirmation will also be emailed to you).
- Ordered received by 1:00 p.m. E.S.T are usually shipped the same day (except refrigerated products, which are not shipped Thursday Sunday), and typically take from 2-4 business days to reach you.
- Order are shipped UPS Ground.

If you have any questions, or if you need help placing your order, please contact us!